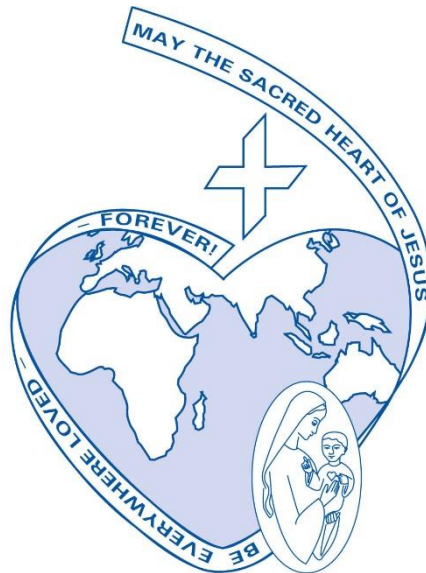


# **Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated**



## **Annual General Meeting 24<sup>th</sup> May 2022**

**Including the Presentation of 2021 Annual Report  
& Audited Financial Report as at 31/12/2021**

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Kensington NSW 2033  
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# AGENDA

1. Prayer
2. Welcome to Members; Apologies
3. Minutes of 2020 Annual General Meeting held 25<sup>h</sup> May 2021
4. 2021 Annual Report
5. Audited Financial Report of OLSH Overseas Aid Incorporated
6. Election of Office Bearers
7. Other Reports/Business



Matangtubig disadvantaged children who attend the tutorial classes looked after by the youth scholars

The Matangtubig disadvantaged youth scholars with the Sisters



## 2021 MEMBERS of DOLSH OVERSEAS AID INCORPORATED

### OFFICE BEARERS

Mr Michael O'Dea AM	Consultant, Carroll & O'Dea Lawyers <b>President</b>
Sr Philippa Murphy	Provincial Leader of the OLSH Congregation <b>Vice President</b>
Ms Josephine Heesh	Friend of the OLSH Congregation <b>Treasurer</b>
Mr Chris Wong	Chartered Accountant <b>Auditor</b>
Josephine Apolonio	OLSH Overseas Aid Administrator <b>Acting Executive Officer</b>

### MEMBERS of INCORPORATION

Ms Judy Beswick	Respected Ex-student of the OLSH Congregation
Ms Anne Bowen	Friend of the OLSH Congregation
Ms Kathleen Donohoe	Respected Ex-student of the OLSH Congregation
Mrs Anne Doran	Friend of the OLSH Congregation
Mrs Gloria Gallaher	Associate Member of the OLSH Congregation
Hon. Deirdre Grusovin	Respected Ex-student of the OLSH Congregation
Sr Moya Hanlen	Provincial Councillor of the OLSH Congregation
Mrs Maree Hinton	Respected Ex-student of the OLSH Congregation
The Hon Dr Tricia Kavanagh	Respected Ex-student of the OLSH Congregation
Mr Robert Malouf	Friend of the OLSH Congregation
Sr Lorraine McCleary	Provincial Councillor of the OLSH Congregation
Ms Valerie McKinnon	Social worker & Friend of the OLSH Congregation
Mrs Eileen Phillips	Respected Ex-student of the OLSH Congregation
Sr Pauline Richards	Provincial Councillor of the OLSH Congregation
Mrs Lilyan Staniforth	Respected Ex-student of the OLSH Congregation
Sr Mary Stevens	Provincial Councillor of the OLSH Congregation

**MINUTES OF THE ANNUAL GENERAL MEETING OF  
DAUGHTERS OF OUR LADY OF THE SACRED HEART  
OVERSEAS AID INCORPORATED**

**Held in the OLSH Provincial House Meeting Room  
on 25<sup>th</sup> May 2021**

**Present**

Sr Philippa Murphy  
Sr Lorraine McCleary  
Sr Moya Hanlen  
Sr Pauline Richards  
Michael O'Dea  
Josephine Heesh  
Tricia Kavanagh  
Deirdre Grusovin  
Theresa Beech  
Valerie McKinnon  
Chris Wong

**WELCOME**

The President, Michael O'Dea, recalled Sr Bernadette and her unselfishness and the wonderful job she did and that we regret her passing. Michael then welcomed those present and thanked them for attending.

Sr Pauline opened the meeting with a prayer.

**APOLOGIES**

The following apologies were received from:

Sr Mary Stevens  
Gloria Gallaher  
Eileen Phillips  
Maree Hinton

**MINUTES**

The Minutes of the Annual General Meeting held on the 28<sup>th</sup> July 2020 were read to the meeting.

It was moved by Sr Philippa, seconded by Tricia and passed that the Minutes be accepted as correct.

## ANNUAL REPORT

The Executive Officer's Report was presented by the Executive Officer, Sr Lorraine McCleary. Sr Lorraine went through each country's Project Summaries.

Michael thanked Sr Lorraine for presenting the Annual Report and the Country summaries and those who had prepared these so efficiently.

Valerie moved that the Executive Officer's Report be accepted; seconded by Deirdre and then passed.

Michael drew our attention to the evaluation and monitoring of projects process (see pages 16 and 17), noting that this ensures that all donations spent are carefully monitored.

## FINANCIAL REPORT

Michael invited Mr Chris Wong from Watson Erskine & Co Pty Ltd Chartered Accountants to present the Financial Report. Mr Yum duly did.

Michael O'Dea thanked Chris for his report.

A motion of acceptance of the Financial Report, 31<sup>st</sup> December 2020 was moved by Josephine, seconded by Sr Moya and adopted.

It was suggested and agreed that in the future a copy of the Audited Financial Statement is sent out with the other AGM material.

## APPOINTMENT OF OFFICE BEARERS

Michael thanked the 2020 committee and commented how well the team had worked together for the year. He then called for nominations for the 2020 office bearers. The following nominations were made:

- **President:** Mr Michael O'Dea ACCEPTED  
Moved by Sr Philippa; seconded by Sr Moya. Agreed by all.
- **Vice President:** Sr Philippa Murphy ACCEPTED  
Moved by Michael; seconded by Valerie. Agreed by all.
- **Treasurer:** Josephine Heesh ACCEPTED  
Moved by Michael; seconded by Sr Pauline. Agreed by all.
- **Executive Officer:** Sr Lorraine McCleary ACCEPTED  
Moved by Michael; seconded by Sr Pauline. Agreed by all.
- **Auditor:** Moved by Pauline; seconded by Sr Philippa that Mr Chris Wong be appointed. Agreed by all.

**OTHER BUSINESS**

- Michael spoke of how heart-warming it is to see the funds raised go to those Our Lord wants to help and as a group it is a privilege to be able to do so. He expressed continuing delight at the work of the Sisters in relieving the very poor situation of so many.
- It was highlighted that our Donor Trusts/Foundations are independent of the Congregation.
- Josephine spoke of the generous sources of our funds. She encouraged us to speak to people we know of OLSH Overseas Aid as they may like to include a bequest to Overseas Aid in their Will.
- Sr Philippa expressed her deep gratitude to the Board, the registered members and donors who all have an important influence on the lives of so many poor people. She sincerely thanked Michael on behalf of the OLSH Sisters and recipients overseas for his time, hospitality and his love of the charism and OLSH missions.
- Philippa sincerely thanked Josephine on behalf of the OLSH Sisters and recipients overseas for her time, great eye for detail and her passion for the missions in particular.
- Philippa thanked Theresa, Kerrie and Lorraine in preparing things for the AGM.
- Michael thanked everyone for their attendance and closed the meeting.
- Members were invited to enjoy some refreshments.



## **Statement of the Goals and Objectives of Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated**

The objectives of Our Lady of the Sacred Heart Overseas Aid Incorporated are:

- a) to provide for the relief of persons in countries which are, for the time being, certified by the Minister for Foreign Affairs to be Developing Countries ("Developing Countries") pursuant to the provisions of the Income Tax Assessment Act 1997, and, without limiting the foregoing, to include relief of persons in Angola, Kiribati, Papua New Guinea, Philippines, South Africa and South Sudan.
- b) Pursuant to objective (a) and, without limiting its generality, to provide aid in the following manner:
  - i) by the relief of persons in necessitous circumstances in Developing Countries;
  - ii) to provide education for persons in necessitous circumstances in Developing Countries;
  - iii) to provide accommodation for persons in necessitous circumstances in Developing Countries;
  - iv) to provide food and sustenance for persons in necessitous circumstances in Developing Countries;
  - v) to establish and/or construct schools and/or teaching institutions for the purposes of educating persons in necessitous circumstances in Developing Countries;
- c) To assist in the funding of relief and development work carried on by the Religious Sisters known as the Daughters of Our Lady of the Sacred Heart in Angola, Kiribati, Papua New Guinea, Philippines, South Africa and South Sudan.

The main thrust of the work of the Fund continues to be in education, health care, and social and community development. From time to time we are asked to respond to other needs, but these are temporary and directed to providing only urgent, short-term aid. Our support for education, health care and development are normally on a continuing, long-term basis.

Since the establishment of the Fund it has been our consistent objective to encourage and promote self-help programs which aim to improve people's general standard of living and help establish for the local people a lifestyle more worthy of their human dignity. We continue to espouse the following goals:

- provision of a basic standard of living
- care of children and the elderly
- empowerment of women and other vulnerable groups
- elimination of hunger through sustainable agricultural development
- encouragement of individual and communal self-help projects.

In this way we aim to create a greater solidarity with and empowerment of the local people by the sharing of our resources for their betterment and ultimate self-sufficiency.



## Executive Officer's Report

Good evening and welcome to our 2022 Annual General meeting. I want to thank you all for coming tonight.

In 2021, we received a total donation of \$520,752.47 from 455 donors – 40 of which are pledge donors. We received donations online, by credit card, direct deposit, through the post and by cheque. 31 project applications were submitted, and all were approved bringing in a total of \$469,943.14 dispersed. You will find below a summary of all the projects funded in 2021. In the projects itself, funds were also used to assist our Sisters in the management of the additional safety and health requirements put in place due to the COVID-19 pandemic.

My thanks to the ongoing support and advice from the committee – Michael O'Dea, Josephine Heesh and Sr Philippa Murphy. I am so grateful for all the help they extended to me, despite their busy schedules. Sincere thanks to Chris Wong and Luxon Tharmapalan for their auditing works. Many thanks to all of you for your continued support to the Overseas Aid Fund. I also want to acknowledge our generous donors without whom none of the projects would have been possible. It is truly inspiring to see how so many people care and continue to share whatever they have to make a difference in other people's lives even with all the uncertainties we are experiencing today.

*Josephine Apolonio*



**Nursery Children with Christmas Creativity**

## COUNTRY BY COUNTRY PROJECT SUMMARIES

### Kiribati

#### Empowering Women – 2 Projects

This ongoing project provides help to women to get training and necessary qualification to get a job. Most of them apply for teacher training – from day care to university level. The COVID-19 pandemic was quite a challenge, but these women and their families had smoothly adjusted to online learning.

\$57,000.00

**Kiribati**  
**Gardening at their own community for vegetables and root crop (going to the market is not encouraged)**



#### Crisis Centre

A short-term centre that assists women and girls abused or badly treated by husbands or other family members. The problem is getting worst as seen by the increasing number of women and girls requesting assistance. These women and children are so grateful for the help and care they receive after going through a physically violent situation.

\$ 6,000.00

#### Assistance to a Poor Student

Educational assistance to a young man who has been working in the mission school with the Sisters. He lost his scholarship after failing a course and needed the financial assistance to take two courses so he can get his scholarship back.

\$ 900.00

*Funds disbursed in 2021: \$63,900.00*

### Philippines

#### Emergency Support Covid Time

Assisted 4 unemployed individuals by giving them jobs as they have families who need financial support. With their jobs, they were able to provide financial help to their families' day to day living and send their children to school. They were also encouraged to attend trainings in their field of interest to further develop their skills.

\$10,941.00

#### Disadvantaged People

This project provided food and medicine assistance to two single women who are very sick and needed help. One is single mother with two children and another poor lady suffering from migraine, vertigo and other health issues.

\$2,100.00

### **Accommodation for Elderly Women who need Special Care**

The funds help build an accommodation for elderly women to help make their lives more comfortable. The accommodation offers residential options for seniors with special needs such as proper and safer bathrooms and toilets and a small receiving room for their visitors.

\$ 30,000.00



One of the two elderly friendly bathroom with toilet and built-in bench with railings.

### **Educational- Vocational Training of Youth**

A financial support given to students whose parents lost their job due to the pandemic and struggled in sending their children to school. The funds helped the students with the cost involved for projects, books, school materials and other important tools for learning.

\$5,714.00

### **Emergency Support for House near Our Lady of the Sacred Heart Integrated School (OLSHIS)**

The house near OLSHIS constructed more than 30 years ago is used to accommodate regular and volunteer staff working in this mission school. This house has become unsafe to live in and is also badly infiltrated by termites. The funds helped built a 6-bedroom house with a meeting room, a library and offices for the regular and volunteer staff. It has a ramp to provide easy access to the second floor for older staff members.

\$27,359.78

### **Reopening of Our Lady of the Sacred Heart Integrated School (OLSHIS)**

OLSHIS temporarily closed in school year 2020-2021 due to a lack of preparation for an online mode of learning. For School Year 2021-2022, there were only 1/3 of students enrolled however they need to resume their operation to maintain the government recognition of the school. The funds were needed to prepare the school in meeting the safety and health protocols required to continue operating.

\$5,145.00

### **Livelihood Training, Tutorial Program and Food Assistance in Badjao Tribe**

The Badjao tribe, considered the indigenous peoples in the Philippines, has more than 180 families with around 5- 10 members each. The project was able to provide:

- Tutorial program and values formation for 50 children and 40 adults
- Livelihood training program for the youths on how to weave mats as a source of income and help preserve their culture
- Feeding program three times a week for 80 children to improve health and nutrition
- Maintenance work needed in the DOLSH Center of Hope used for tutorials, workshops and seminars

\$ 12,857.14



### Education for the Disadvantaged Children

A project re-application from last year to continue the adopt a scholar program started by the students in St Alphonsus Catholic School (SACS). The SACS students donate a part of their allowance to assist the poor students in the public school. However, the distance learning mode in the last 2 years and the decreasing number of enrolments affected the program and reapplying again for assistance is their only option to continue helping the 60 disadvantaged children.

\$3,600.00



### Philippines

Orientation and Distribution of School Supplies



*Funds disbursed in 2021: \$97,716.92*

### South Africa

#### Ametur Project – 2 Projects

The funds continue to assist young people in education, skills training and development projects. Several beneficiaries have been supported with money being given for transport, study materials and other school needs.

\$20,000.00

### **Bakhita Outreach Project – 2 Projects**

An outreach project home visits to girls who are mostly resident of Bakhita village before its closure at the end of 2017. The girls' educational progress is monitored by checking their homework and liaising with their schools to ensure that they are performing and behaving well. Assistance are provided for their basic needs like food parcels, toiletries, clothing and school needs.

\$20,000.00

### **Holy Family Care Centre– 2 Projects**

HFCC is registered for 75 children, but this number has increased to 84 due to the need to protect vulnerable and sick children. It provides quality holistic care to vulnerable children. The funds helped provide the much-needed medication to 17 children living with HIV/AIDS, meet immunisation requirements of 18 children/babies and special nutritional supplements needed by undernourished children. Due to the COVID-19 pandemic, funds greatly helped in provision of personal protective equipment supplies and other requirements needed as the children were home-schooled. HFCC also continue to provide support in the education, health and other essential needs of the children reunited with their families.

\$55,636.00

### **Renovation of St Brendan's boarding school**



St Brendan's Catholic Secondary School has 621 students, 310 of whom are boarders. The boarding school has not been well maintained due to lack of funds. The level of dilapidation of the hygienic installations, showers, washbasins, ceilings and the lack of certain essential equipment had become a health and safety issue. The funds assisted in the renovation works needed in the dormitory and has improved the living conditions of the boarders and provided jobs to the locals.

\$10,000.00

### **OLSH Outreach Nzhelele – 2 Projects**

The program focuses on the orphan and vulnerable children across 150 families by providing them food parcel, school uniforms, materials and transportation to children attending school. The team conduct events, workshops and community activities emphasising nutrition and health.

The Team visited families monthly and took this opportunity to provide information about COVID-19 and encourage them to get vaccinations, sanitise, wear masks and provide information on healthy living.

\$20,000.00

South Africa

Some of the Children who benefitted from this Project with their Carer and Sister Rotee.



*Funds disbursed to South Africa in 2021: \$125,636.00*

## South Sudan

### Emergency Rations – 2 Projects

An ongoing project that provides

- Basic food rations, soap, mosquito nets and at times blankets to approximately 250 destitute persons, mostly women, widows, neglected and abandoned wives and other needy people arriving at our gate.
- Food rations to approximately 40 fragile elderly ladies who can no longer make their way to the OLSH compounds
- Daily food serving to 55 fragile and vulnerable ladies outsourced from the local restaurants.
- Repaired 12 tukuls (housing) and houses in Panamat damaged by flood waters



Distribution of Small Christmas Gifts to the Elderly Ladies

\$119,065.81

### Education Resources and Maintenance – 2 Projects



This project support the Primary and Secondary schools in Mapuordit as the teachers are grossly underpaid by the Government.

A much-needed laptop for the principal's office, two printers for the secondary school and other supplies were purchased to assist the school.

The funds also helped the school provide a meal to the Senior 4 students during their examination day as they only eat once a day at home.

Maintenance works were also completed in the roof of the Senior One block and the school fence.

\$ 10,838.66

### Administrative Assistance Support – 2 Projects

Covers the cost of immigration visa, registration expenses, covid test requirements and transit accommodation of 4 staff members to continue the services of the mission in Mapuordit.

\$ 13,971.90

### Skills Training

The project aims to provide educational support to a volunteer teacher enrolling in a Teacher Training College, assistance to a nurse who wants further training as a clinical officer and to two other agricultural students. This project has been held up due to lockdowns brought about by the COVID-19 pandemic.

\$ 8,813.16

### Mary Immaculate Hospital – Salary Support

Funds were used to provide salary support, accommodation, travel costs, visa fees to a Staff Development Officer (RN/RM), 2 Auxiliary Nurses (HAN) and the incentives of 6 HAN Students. This project is for the ongoing formation of staff and to assist those suitable to access professional training services.

\$21,032.00

### Sponsorship of Diploma Course in Clinical Medicine and Public health

Assistance to a student taking a Diploma in Clinical Medicine and Public Health at the Maridi Health Sciences Institute to cover the academic fees, boarding and accommodation at the Maridi College and transportation allowance. This course will be completed after 3 full academic years at which time the student is expected to return to Mary Immaculate Hospital Mapuordit to work for at least 3 years.

\$4,301.69

*Funds disbursed to South Sudan in 2021: \$178,023.22*

## **Vietnam**

### **Food and Medicine Assistance to people with COVID-19**

Assistance to poor families who were infected with COVID-19. Due to the COVID-19 pandemic the lockdown affected a lot of poor people who usually sell fish or vegetables in the street to earn a living. The Sisters were able to assist them with their medical needs, food, milk for children below 5 years old, oxygen if required and other essentials until they have fully recovered.

*Funds disbursed in 2021: \$ 4,667.00*

**Total funding to all areas in 2021: \$ 469,943.14**



## EVALUATION & MONITORING OF PROJECTS

### SUMMARY:

At the end of each project, OLSH Overseas Aid Fund requires the project manager to provide a comprehensive report on the project and its outcomes. This includes a section in which the project is evaluated against its objectives and progress on challenges within the project.

The Fund has a standard Evaluation & Feedback form which includes the following five questions:

1. What were some of the challenges faced and overcome?
2. Were there any project outcomes that were not achieved? Why not?
3. How has this project helped the people you are working with?
4. How sustainable is this project? Will the impact of this work cease when you leave?
5. Do you have any other comment?

At each Committee meeting throughout the year, the Committee reviews the Project Acquittal forms, monitoring the outcomes, and shares any significant finding across the missions as and when appropriate.

### EXAMPLE of EVALUATION & MONITORING FEEDBACK RESPONSE:

#### **2021 – Provision of quality holistic care for vulnerable children at Holy Family Care Centre**

##### **Description of Project**

Holy Family Care Centre continue to care for the children who come to us needing love and care. We are registered for 75 children but ended up with 84 children in residence in the last 6 months of the 2021 due to the need to protect vulnerable and sick children.

We continue to care and provide the required daily medication to children living with HIV/AIDS and provide special nutritional supplements to our undernourished children. The purchase of ongoing supplies of personal protective equipment is also required to maintain a safe environment.

The home-schooling program requires extra tutors/carers to cover the classes and we pay them a monthly stipend. We require school materials and if /when the children return to school, we will require funds for uniforms and schoolbags.

Two OLSH sisters along with local staff and volunteers have continued to work in education and management of the home. The funding also assisted in the cost of living for the two sisters and continue to employ a dedicated Social Worker at HFCC, a position vital to the wellbeing and case management of the children.



## **Project Outcomes**

### **Health**

The children remained generally well and free of the covid virus. The special care and nutritional supplements provided to the newly admitted sick and neglected children helped them gain strength. Newborns that were admitted from the local hospitals are thriving and remain well with loving care. A 7-year-old girl who came due to neglect and suffering from a cleft palate and lip underwent surgery and is now old enough to receive orthodontic treatment and everyone is hopeful that this will improve her quality of life.



### **Education**

Home-schooling continued for 2021 with the assistance of the overseas volunteer teacher and local tutors. The children only returned to school to sit their exams. All the children progressed to the next grade for 2022. The funds helped with stipends for overseas volunteers and tutors and most of the education supplies such as textbooks, stationeries and teaching tools.

### **Outreach**

The Outreach Program provides support to reunified children by visiting vulnerable young children reunited with a foster carer / relative to ensure the unification is successful. Assistance is provided through food parcels, clothing, educational supplies, transport costs and school uniforms. There are some orphaned older children in high school, with no income, that were assisted by giving them a monthly amount to ensure they have food and electricity in their homes to continue their study.

Course fees are paid for older children who have successfully finished high school and are sponsored in further education. This helps them work toward potential employment and the alleviation of poverty for them and their families.

The funds also cover fuel costs of our Outreach vehicle.

### **Stipend for Social Worker.**

The funding covered the Social Worker's stipend. The social worker works individually with our children to provide counselling for traumatized children to help them deal with their daily lives. Follow-up with the children's individual social workers to ensure court orders are up to date, applications for identification documents are processed with Home Affairs, home visits are done on the outreach programs, escorting some children to appointments particularly the psychologist for trauma cases.

Our social worker prepares children for reunification to their family or an alternative foster carer to a home that is now considered safe and who will care for them. Reunification is always our aim for our children at Holy Family Care Centre.

### **Evaluation & Monitoring**

#### What were some of the challenges faced and overcome?

The greatest challenge has been the onset of Covid 19 pandemic. Holy Family Care Centre has remained in lockdown in 2021 and all personal protective protocols have successfully been put in place. Personal protective equipment, health monitoring and training were provided. We have not had any positive cases of Covid recorded at the home since January 2021 (2 staff members). The home-schooling program has been successful with all children progressing to a higher grade for 2021.

The other challenge has been with funding from the Department of Social Development. We had a "memorandum of agreement" whereby the department increased our capacity to 75 children however they were not forthcoming with the extra funding of 5 children. Although we extended the admissions to a total of 84 children, we were still able to ensure these children were loved and cared for through our overseas donors. When a child is in dire need of a haven it is difficult to refuse. It did not help that the Government reneged on their agreement.

How has this project helped the people you are working with?

The children and staff are all healthy and safe through the last half of 2021. Specialized treatment has been provided to children and babies. Our sick and malnourished children are showing signs of improvement and beginning to thrive,



The children all progressed to the next grade for 2022. 7 children graduated from Creche and will commence Grade reception in 2022. Employment was provided for the local people through the home tutoring. We were able to provide school supplies, equipment and tools for learning. The funding also paid the stipend for our overseas volunteer – Educator who mentored the local tutors.

Our Outreach Program has helped many children both younger and older with basic needs and with furthering their education. This gives us some hope that eventually through employment they will have fruitful lives free from poverty. Our care continues even after reunification.

Children have been reunited with family and/or a foster carer. Children have been supported in the transition back into their communities and their families assisted. Court orders have been followed up and the number of expired ones reduced. Identification documents and birth certificates have been organized and the children provided with counselling.

How sustainable is this project? Will the impact of this work cease when you leave?

Holy Family Care Centre is fully registered with the Government Department of Social Development until the end of June 2023. The memorandum of agreement ensures continued government funding although not to the allocated capacity. Further discussions will take place regarding this issue. We continue to provide local staff with mentoring, training, and external education to ensure that the Centre can eventually self-manage and for succession to eventually occur.

Any other comments?

Holy Family Care Centre management team is very grateful to all the donors of the Overseas Aid Fund. We have been extremely fortunate to be able to continue to provide a high quality of care to all the children even though the world has been difficult for everyone because of the pandemic. Holy Family Care Centre is very appreciative to you all for reaching out to our children as they know they are special and cared about from across the world.

## ACKNOWLEDGEMENTS

Due to our donors' generous contributions during 2021, the OLSH Overseas Aid Fund continues to support the OLSH Sisters in the missions to make positive changes to the lives of poor and disadvantaged children, women and their communities.

### Major Benefactors

During 2021, the major benefactors included:

- 7 Individuals donating \$5,000 or more: \$71,000
- 4 Trusts/Foundations: \$130,000
- 2 Businesses: \$26,000
- 1 Bequest: \$60,000
- 40 Pledges (monthly or quarterly donations): \$43,130
- 4 Schools (see details below): \$13,482
- 15 Parishes or religious groups: \$20,941

### Schools

➤ Our Lady of the Sacred Heart College, Bentleigh VIC	\$ 9,297
➤ Our Lady of the Sacred Heart College, Kensington NSW	\$ 3,327
➤ Our Lady of the Sacred Heart Primary School, Darra QLD	\$ 648
➤ St Bernard's Primary School, Botany NSW	<u>\$ 210</u>

**\$13,482**

### Volunteers

We extend our gratitude to the volunteers who work in our missions. Their help is much appreciated by the Sisters and by the people in the countries in which they work.

### Periodic & Workplace Salary Deduction Donors

Thanks to those individuals who make regular periodic donations and the various workplaces whose staff organise periodic payments.

## REGISTER OF MEMBERS

### DAUGHTERS OF OUR LADY OF THE SACRED HEART OVERSEAS AID INCORPORATED

**As at 31 December 2021**

BESWICK	Ms Judy	4 <sup>th</sup> Floor, 131 Clarence St, Sydney 2000
BOWEN	Ms Anne	3 Gardyne St, Bronte 2024
DONOHUE	Ms Kathleen	602/170 Ocean St, Edgecliff 2027
DORAN	Ms Anne	19 Holmes St, Kingsford 2032
GALLAHER	Mrs Gloria	PO Box 187, Potts Point 1335
GRUSOVIN, AM	Hon. Deirdre	15 Virginia St, Kensington 2033
HANLEN	Sr Moya	2 Kensington Rd, Kensington 2033
HEESH	Ms Josephine	GPO Box 7105, Sydney 2001
HINTON	Mrs Maree	19 Violet St, Miranda 2228
KAVANAGH	Hon. Dr. Tricia	8 Pottinger St., Dawes Point 2000
MALOUF	Mr Robert	3 Winburn Ave, Kingsford 2032
McCLEARY	Sr Lorraine	9 Kimberley Grove, Rosebery 2018
McKINNON	Ms Valerie	11B/179 Reservoir Rd, Blacktown 2148
MURPHY	Sr Philippa	9 Kimberley Grove, Rosebery 2018
O'DEA, AM	Mr Michael	21 Waverton Ave, Waverton 2060
PHILLIPS	Mrs Eileen	20 Oxley St, Matraville 2036
RICHARDS	Sr Pauline	2 Kensington Rd., Kensington 2033
STANFORTH	Mrs Lilyan	3 Mirra Place, Cromer 2099
STEVENS	Sr Mary	PO Box 346, Darwin NT 0800

## **FINANCIAL REPORT 2021**

### **DAUGHTERS OF OUR LADY OF THE SACRED HEART OVERSEAS AID INCORPORATED**

**ABN: 94 872 293 729**

#### **SUMMARY OF ANNUAL REPORT**

The Daughters of Our Lady of the Sacred Heart Overseas Aid Fund remains in good financial health. We recorded \$520,752.47 in donations and, due to our low administration costs, the majority of this was dispersed to our missions.

Moving forward, the focus of the organisation will be to continue to find ways to increase our revenue through donations, such that we can maintain the support of our missions around the world.

# **Audited Financial Statements as at 31 December 2021**

## **DAUGHTERS OF OUR LADY OF THE SACRED HEART OVERSEAS AID INCORPORATED**

### **FINANCIAL REPORT 31 DECEMBER 2021**

**Statement by Committee of Management**

**Statement of Profit & Loss and Other Comprehensive Income**

**Statement of Financial Position**

**Statement of Changes in Equity**

**Cash Flow Statement**

**Notes to the Financial Statements**

**Auditor's Independence Declaration**

**Independent Audit Report**



## **Audited Financial Statements as at 31 December 2021**

### **COMMITTEE OF DAUGHTERS OF OUR LADY OF THE SACRED HEART OVERSEAS AID INCORPORATED**

#### **STATEMENT BY COMMITTEE OF MANAGEMENT**

The Committee of Management for the Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated ("DOLSHOSAI") declares that DOLSHOSAI is not a reporting entity. The Committee declares that this special purpose financial report should be read in accordance with the accounting policies outlined in Note 1 to the financial statements.

The Committee declares that:

- 1) The financial statements and notes present fairly the Members' financial position as at 31 December 2021 and their performance for the year ended on that date is in accordance with the accounting policies described in Note 1 to the financial statements.
- 2) In the Committee's opinion, there are reasonable grounds to believe that DOLSHOSAI will be able to pay their debts as and when they fall due.

This declaration is made in accordance with a resolution of the Committee of Management.



Chairman – Mr Michael O'Dea



Director – Sr Philippa Murphy

## Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

### STATEMENT OF PROFIT AND LOSS AND OTHER COMPREHENSIVE INCOME For the year ended 31 December 2021

	Notes	2021 \$	2020 \$
<b>REVENUE</b>			
Donations & Gifts			
- Monetary		460,752	521,883
Bequests & Legacies		60,000	116,581
Investment Income - Interest Received		31	24
Fundraising		-	-
<b>TOTAL REVENUE</b>		<b><u>520,783</u></b>	<b><u>638,488</u></b>
<b>EXPENDITURE</b>			
<b>International Aid and Development Programs Expenditure</b>			
International Programs			
- Funds to International Programs		469,943	502,537
Accountability and Administration	7	<u>37,212</u>	<u>12,228</u>
<b>Total International Aid and Development Programs Expenditure</b>		<b><u>507,155</u></b>	<b><u>514,765</u></b>
<b>TOTAL EXPENDITURE</b>		<b><u>507,155</u></b>	<b><u>514,765</u></b>
Other Comprehensive Income		-	-
<b>TOTAL COMPREHENSIVE INCOME Surplus/(Deficit)</b>		<b><u>13,628</u></b>	<b><u>123,723</u></b>

*The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes*

# Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

## STATEMENT OF FINANCIAL POSITION

As at 31 December 2021

	Notes	2021 \$	2020 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	2	361,034	324,802
Trade and other receivables	3	244	1,271
<b>Total Current Assets</b>		<b>326,069</b>	<b>326,073</b>
<b>TOTAL ASSETS</b>		<b>361,278</b>	<b>326,073</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade and other payables	4	21,577	-
<b>Total Current Liabilities</b>		<b>21,577</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>		<b>21,577</b>	<b>-</b>
<b>NET ASSETS</b>		<b>339,701</b>	<b>326,073</b>
<b>EQUITY</b>			
Retained earnings	5	326,073	202,350
Current earnings		13,628	123,723
<b>TOTAL EQUITY</b>		<b>339,701</b>	<b>326,073</b>

*The above Statement of Financial Position should be read in conjunction with the accompanying notes*

## Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

### STATEMENT OF CHANGES IN EQUITY

For the year ended 31 December 2021

	Retained earnings	Total
<b>REVENUE</b>		
Balance at 31 December 2019	202,350	202,350
Excess of revenue over expenses	123,723	123,723
Balance at 31 December 2020	326,073	326,073
Excess of revenue over expenses	13,628	13,628
<b>Balance at 31 December 2021</b>	<b>339,701</b>	<b>339,701</b>

*The above Statement of Changes in Equity should be read in conjunction with the accompanying notes*

## Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

### CASH FLOW STATEMENT

For the year ended 31 December 2021

	Notes	2021 \$	2020 \$
<b>Cash Flow from Operating Activities</b>			
Grants and other receipts	8	520,752	638,465
Payments to overseas projects		(469,943)	(502,537)
Payments to suppliers and employees		(14,608)	(12,230)
Interest received		31	24
<b>Net (Outflow) / Inflow from Operating Activities</b>		<b>36,232</b>	<b>123,722</b>
Net increase/(decrease) in cash and cash equivalents		36,232	123,722
Cash and cash equivalents at the beginning of the financial year		324,802	201,080
<b>Cash and cash equivalents at the End of Financial Year</b>		<b>361,034</b>	<b>324,802</b>

*The above Cash Flow Statement should be read in conjunction with the accompanying notes*

## NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021

### Note 1. Summary of Significant Accounting Policies

The Management Committee has prepared the financial statements of DOLSH-OAI on the basis that the entity is a non-reporting entity because there are no users dependent upon general purpose financial statements. The financial statements are therefore special purpose financial statements that have been prepared in order to meet the needs of the Association. The Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated is a not-for-profit entity for the purpose of preparing the financial statements.

This special purpose financial report has been prepared to meet the reporting requirements of the Australian Charities and Not-For-Profits Commission Act 2012.

The financial report has been prepared in accordance with the recognition and measurement requirements of the Australian Accounting Standards and Accounting Interpretations, and the disclosure requirements of AASB 101 Presentation of Financial Statements, AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors, AASB 1048 Interpretation of Standards, AASB 1054 Australian Additional Disclosures and other significant accounting policies described below.

The financial report has been prepared on an accruals basis and is based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The financial statements have been also prepared with consideration of the disclosure requirements in accordance to the Australian Council for International Development code of conduct.

#### i) Impairment of Assets

At each reporting date, the entity reviews the carrying values of its assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

Where it is not possible to estimate the recoverable amount of an individual asset, the entity estimates the recoverable amount of the cash-generating unit to which the asset belongs.

#### ii) Trade and Other Payables

These amounts represent liabilities for goods and services provided to the association prior to the end of the financial period and which are unpaid. The amounts are unsecured and usually paid within 30 days.

#### iii) Trade Receivables

All trade receivables are recognised at the amounts invoiced. Recoverability of trade receivables is

reviewed on an ongoing basis. The amount of any provision is recognised in the income statement in other expenses.

#### iv) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at-call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts.

#### v) Goods and Services Tax

Revenues, expenses and assets are recognised net of goods and services tax, except where the amount of GST incurred is not recoverable from the Australian Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense.

Receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or liability in the balance sheet.

Cash flows are included in the cash flow statement on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

#### vi) Revenue Recognition

Grant revenue is recognised in the income statement when it is controlled. When there are conditions attached to grant revenue relating to the use of these grants for specific purposes, it is recognised in the balance sheet as a liability until such conditions are met or services provided.

Donations and bequests are recognised as revenue when received unless they are designated for a specific purpose, where they are carried forward as prepaid income on the balance sheet.

Interest revenue and distribution income from investments is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

#### vii) Income Tax

The entity is exempt from income tax under Division 50 of the Income Tax Assessment Act 1997.

#### viii) Rounding

All amounts in the Financial Statements have been rounded to the nearest dollar, unless otherwise stated.

## Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated

### NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2021

	2021 \$	2020 \$
<b>Note 2. Current Assets - Cash and Cash Equivalents</b>		
Cash		
Fund Bank Account	361,034	324,802
Incorporated Account	-	-
Cash and Cash Equivalents	<u>361,034</u>	<u>324,801</u>
<b>Note 3. Current Assets - Trade and Other Receivables</b>		
GST Receivable	244	201
Prepayments and other debtors	-	1,070
Trade and Other Receivables	<u>244</u>	<u>1,271</u>
<b>Note 4. Current Liabilities - Trade and Other Payables</b>		
Trade creditors	<u>21,577</u>	-
Trade and other payables	<u>21,577</u>	<u>-</u>
<b>Note 5. Retained Earnings</b>		
Retained Earnings at the beginning of the year	326,073	202,350
Net Surplus/(Deficiency)	<u>13,628</u>	<u>123,723</u>
Retained Earnings at the end of the year	<u>339,701</u>	<u>326,073</u>
<b>Note 6. Remuneration of Auditors</b>		
Remuneration for the audit	<u>4,473</u>	<u>4,285</u>
	<u>4,473</u>	<u>4,285</u>
<b>Note 7. Accountancy and Administration Cost</b>		
Accountancy and administration costs represent 7.15% of the organisation's total revenue (2020: 1.95%)	37,212	12,228

### Note 8. Grants and Other Receipts

No single appeal grant or any other form of fundraising for designated purpose generated more than 10% of OLSH Overseas Aid and development revenue for the year

**Note 9. Events Occurring After the Reporting Date**

No matters or circumstances have arisen since the end of the financial year which significantly affected or could significantly affect the operations of the entity, the results of those operations or the state of affairs of the entity in future financial years.





**Watson Erskine Pty Ltd**  
Chartered Accountants

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**Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated**  
ABN 94 872 293 729

## **Auditor's Independence Declaration to the Committee members of Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated**

In accordance with Section 60-40 of the *Australian Charities and Not-for-profits Commission Act 2012*, I declare that, to the best of my knowledge and belief, during the year ended 31 December 2021, there have been no contraventions of the auditor independence requirements of any applicable code of professional conduct in relation to the audit.

**Watson Erskine Pty Ltd**  
Authorised Audit Company

**CHRISTOPHER WONG**  
Director

Dated this 25<sup>th</sup> day of May 2022

Sydney, NSW



**Watson Erskine Pty Ltd**  
Chartered Accountants

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**Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated**  
ABN 94 872 293 729

## **Independent Audit Report to the Committee members of Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated**

### **Report on the Audit of the Financial Report**

#### **Qualified Opinion**

We have audited the accompanying financial report, being a special purpose financial report of Daughters of Our Lady of the Sacred Heart Overseas Aid Incorporated (DOLSH-OAI), which comprises the statement of financial position as at 31 December 2021, the statement of profit and loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the statement by committee of management.

In our opinion, except for the effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial report presents fairly, in all material respects, including:

- (i) giving a true and fair view of the DOLSH-OAI's financial position as at 31 December 2021 and of its financial performance for the year then ended;
- (ii) complying with Division 60 of the *Australian Charities and Not-for-profits Commission Regulation 2013*; and
- (iii) complying with financial reporting requirements set out in Class Order 11/01 of the *Associations Incorporation Act 2009*.

#### **Basis for Qualified Opinion**

Cash donations are a source of fundraising revenue for DOLSH-OAI. The Committee has determined that it is impracticable to establish control over the collection of cash donations prior to entry into its financial records. Accordingly, as the evidence available to us regarding fundraising revenue from this source was limited, our audit procedures with respect to cash donations had to be restricted to the amounts recorded in the financial records. We therefore are unable to express an opinion on whether the recorded cash donations of DOLSH-OAI are complete.

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the DOLSH-OAI in accordance with the auditor independence requirements of Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for*

*Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Emphasis of Matter - Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the Committee to meet the requirements of Australian Council For International Development and Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

### **Responsibilities of Management and Those Charged with Governance**

The Committee is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and Division 60 of the *Australian Charities and Not-for-profits Commission Act 2012* and for such internal control as the Committee determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Committee is responsible for assessing the DOLSH-OAI's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee either intends to liquidate the DOLSH-OAI or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the DOLSH-OAI's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the DOLSH-OAI's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the DOLSH-OAI's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the DOLSH-OAI to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the Committee with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

**Watson Erskine Pty Ltd**  
Authorised Audit Company



CHRISTOPHER WONG  
Director

Dated this 25th day of May 2022

Sydney, NSW